

## **Vacancy: Science Officer, Regional Center for Future Earth in Asia**

### 1. Department, Job title, Number of positions

Collaboration Division, RIHN Center, Science Officer (Specially Appointed Associate Professor / Specially Appointed Assistant Professor), 1 Person

### 2. Terms of employment

Fixed-term contracts for five years

### 3. Job description

The Regional Center for Future Earth is looking for a science officer to provide intellectual and coordination support for the development of research, capacity building and collaborative networks in Asia.

Future Earth is a major international programme of research and innovation for global sustainability. It provides international facilitation of research around the greatest challenges facing humanity – and engages policy-makers, businesses and the public in the solutions to these challenges. Our work stretches from climate change and biodiversity to urbanization and transformation of societies. The Future Earth Secretariat is distributed across five hubs and a number of regional centers.

The science officer will

- Connect the work of the Regional Center for Future Earth in Asia with RIHN research projects and programs;
- Support the development and continuity of Future Earth research networks in Asia;
- Support the work of the Regional Committee for Future Earth in Asia;
- Contribute to the development of capacity building initiatives;
- Liaise with other parts of the Future Earth organization in Asia and globally;

The position is based at Future Earth Regional Center for Asia ([www.futureearth.org/asiacentre](http://www.futureearth.org/asiacentre)) at the Research Institute for Humanity and Nature (RIHN), Kyoto, Japan. The science officer reports to the Executive Director of the Regional Center. Employment is for a period up to 5 years and is subject to the relevant regulations at RIHN. Depending on the candidate's achievements and experience, the appointment will be as a specially appointed assistant professor or a specially appointed associate professor.

#### 4. Requirements

- A Ph.D. in a discipline relevant to global environmental change and sustainability;
- Understanding of global environmental change and sustainability issues; integrated systems thinking on socio-environmental interactions and sustainable solutions;
- Experience in research networking in Asia;
- The ability to function in a team and collaborate through online networks;
- The ability to operate in English. (Japanese language ability would be an advantage.)

#### 5. Starting date

From the soonest possible date after November 1, 2018

#### 6. Deadline for application

October 15, 2018 (Monday), 24 p.m. JST (Japan Standard Time) for receipt

#### 7. Employment conditions

- a) Salary and allowance: Annual salary scheme (JPY 8,400,000 for specially appointed associate professor, JPY 6,000,000 for specially appointed assistant professor). Allowances (excluding overtime allowance), bonuses, retirement allowance are not provided. (Based on the employment regulations of National Institute for the Humanities.)  
<https://www.nihu.jp/sites/default/files/2018-04/5-41.pdf>
- b) Working hours: A discretionary labor system is applied for working hours, based on the general working hours (8:30 - 17:00 with a 45-minute break).
- c) Days off: Saturdays and Sundays, Japanese national holidays, and Year-end and New Year holidays (from December 29 to January 3).
- d) Others: Successful applicants will be enrolled in the Ministry of Education, Culture, Sports, Science and Technology Mutual Aid Association, and employment insurance.

#### 8. Application materials (should be written in English and sent by post or E-mail.)

- a) Curriculum vitae (A4, with your portrait photograph pasted.)
- b) Statement of your plans and aspirations for the position (About 1,000 words, A4, 2 sheets or fewer, free format.)
- c) Brief description about your experience relating to the position. (About 1,000 words, A4, 2 sheets or fewer.)

- d) List of achievements (papers/books/publications) (Please include all the names of authors on coauthored works.)
- e) Samples of major achievements (papers/books/publications) (About 5 pieces, photocopies accepted.)
- f) Information of two references (Names, contact phone number, facsimile number and e-mail address).

\*1 All the materials above should be submitted on A4 size paper. Please print your name on each of the first page of the document. Application materials will not be returned.

\*2 Please note that all submitted documents will only be used for selection purposes during this selection process.

#### 9. Selection process

First selection will be made upon screening of application materials. Applicants may be invited for individual interviews as needed. Please note that any travel expenses for the interview will not be reimbursed. An online interview by Skype may also be able to be arranged for the applicants who live abroad.

#### 10. Address for application submission

(By post)

Personnel Subsection, Research and Collaboration Section  
Administrative Office, Research Institute for Humanity and Nature  
457-4 Motoyama, Kamigamo, Kita-ku, Kyoto 603-8047 JAPAN

\*Please write “Specially Appointed Researcher, Collaboration Division, RIHN Center” in red on the top-side of the envelope and send it through simplified registered mail.

(By E-mail)

E-mail : jinji[at]chikyu.ac.jp (please replace [at] with @.)

\*Please include “Specially Appointed Researcher, Collaboration Division, RIHN Center” in the title. Please send a mail to the e-mail address if you don't receive an acknowledgement within three working days.

#### 11. For inquiry:

a) Regarding application materials,

Personnel Subsection, Research and Collaboration Section  
Administrative Office, Research Institute for Humanity and Nature  
E-mail : jinji[at]chikyu.ac.jp (please replace [at] with @.)

b) Regarding job description/role,

Hein Mallee, Director of the RIHN Center,

Research Institute for Humanity and Nature

E-mail : hmallee[at]chikyu.ac.jp (please replace [at] with @.)