Research Plan for Feasibility Study (FS) Starting in April 2027

FS Applicant	Affiliation	
	Position	
	Name	
FS Title		

Please limit Section 1 to one page and Sections 2–6 to five pages in total.
Please prepare the research plan with due consideration of the selection criteria and the required conditions.

1. Research Summary

Provide a summary of the proposed research in approximately 200 words.

2. Research Objectives

3. Research Plan and Methods

4. Expected Outcomes

5. Capacity to Conduct the Research (Including Research Outputs)

Describe the applicant's capacity to carry out the proposed FS, including relevant achievements such as journal articles, books, invited lectures, awards, experience in managing collaborative research projects, success in securing external funding, and contributions to addressing societal challenges. **Rather than providing an exhaustive list, select achievements that demonstrate the feasibility of the proposed research plan and the applicant's ability to implement it successfully.** Focus primarily on achievements from the past five years; however, earlier achievements may also be included if they are particularly relevant to the proposed FS. List entries in reverse chronological order (most recent first) and number them consecutively within each category. Please underline the applicant's name and indicate whether each publication was peer-reviewed.

6. Compliance with Laws, Regulations, and Relevant Standards

Describe how personal information, research ethics, and the management of data to be collected will be addressed.

7. Budget Plan (Maximum: JPY 4,000,000) There is no page limit for Section 7.

The project budget will be administered by RIHN. Funds may not be transferred to, or managed by, the applicant's institution or the institutions of collaborating researchers.

Please remove all example entries from the itemized budget table before submission.

Total Research Expenses (JPY) Maximum: JPY 4,000,000 The total can be calculated by updating the field.	Breakdown (JPY)				
	Supplies	Travel Expenses	Personnel Expenses	Honoraria	Other Expenses
0	0	0	0	0	0

Details: Supplies		Details: Travel Expenses		Details: Personnel Expenses		Details: Honoraria		Details: Other Expenses	
Item	Amount (JPY)	Item	Amount (JPY)	Item	Amount (JPY)	Item	Amount (JPY)	Item	Amount (JPY)
e.g.) Software (XXX)	30,000	Meeting (Tokyo-Kyoto, 3 days, 3 people)	150,000	RA	260,000	Organizing materials	100,000	English proofreading	100,000

Brief Explanation of Necessity

Please refer to "Notes on Preparing the FS Research Plan" at the end of this form.

8. Prospective Research Participants There is no page limit for Section 8.

List prospective participants only after obtaining their prior consent.

Name	Affiliation	Position	Role

Submission of this page is not required.

Notes on Preparing the FS Research

1. FS Title

FS title may not be changed during the FS period.

2. Research Plan

If modifications to the research plan become necessary during the FS period, they may be made with the approval of the Research Coordinator up until the internal review conducted in November. Any modifications thereafter must be approved through deliberation at an internal RIHN meeting.

3. Budget Management

The project budget will be managed and administered by RIHN. No funds may be allocated to the applicant's institution or to the institutions of collaborating researchers.

4. Expense Categories

For reference in preparing the budget plan, typical unit costs for major budget items are provided as examples.

Supplies	Items costing less than JPY 100,000 or with an expected useful life of less than one year, including office supplies, computer peripherals, software, books, and research reagents. Highly liquid items, such as computers (including tablets), digital cameras, video cameras, and recording equipment, will be registered in the asset management system and must be returned to RIHN when the research period at RIHN ends.
Travel Expenses	Travel expenses and transportation costs, including rental-car and expressway charges. Standard domestic allowances are JPY 2,300 per day and JPY 11,200 per night. Overseas rates vary by region.
Personnel Expenses	Employment costs for Research Assistants (RAs). RAs must be doctoral students; the hourly rate is JPY 1,400, with at least 200 hours per year and no more than 20 hours per week. At the FS stage, personnel other than RAs may not be employed.
Honoraria	Honoraria for lectures, assistance with organizing materials, and similar work. Examples: lecture honorarium (professor equivalent), JPY 20,000 per hour; assistance with organizing materials, JPY 1,280 per hour. Rates outside the standard honorarium schedule may be discussed if supporting justification is provided.
Other Expenses	Expenses not covered above, including conference registration fees, subscriptions required for research activities, and outsourced services. At the FS stage, the purchase of items costing JPY 100,000 or more and expected to be used for one year or longer is not permitted.

Submission of this page is not required.

5. Prospective Research Participants

After the commencement of the FS, research participants will be appointed as collaborative researchers. Additional collaborative researchers may be added during the FS period. Where formal appointment is not possible, participation in a role equivalent to that of a collaborating researcher may be permitted.