

Incubation Study Proposal

Title of proposed Incubation Study	
Incubation Study applicant (please include applicant's institution, position, and name)	

Note: Please keep your responses for Items 1 through 4 within three pages, your response for Item 5 within five pages, and your response for Item 6 within one page.

1. Outline of study

Please describe the study (within 250 words)

2. Aims of study

Corresponds to 1, 2, 3, and 9 in "Expectations Towards Research Projects"

Please tell us what you hope to achieve in the study by answering the questions shown below.

1. What environmental problem(s) does the study address? How will the study help solve the problem(s)?
2. What is the academic background to the study? (for example, tell us about the trends in the relevant literature inside or outside Japan, and your previous research accomplishments that led to you wanting to conduct this study)
3. What new solution-oriented frameworks or perspectives do you hope to present, and how will they lead to a breakthrough?
4. What new understandings or insights will the project give rise to?

3. Research plan and method

Corresponds to 4, 5, 7, and 8 in “Expectations Towards Research Projects”

Please answer the following questions.

1. What research design will you adopt and what specific research methods will you use? How will you concretely proceed during the Incubation Study period?
2. From the Feasibility Study stage onward, your project will be categorized under one of the three Research Programs. To which of the Research Programs would you like your project assigned? (please indicate in the field directly below)

Please indicate here
your preferred
Research Program

4. Expected outcomes

Corresponds to 4, 5, and 6 in “Expectations Towards Research Projects”

If your proposal becomes a Research Project, what findings do you expect it to ultimately yield, and how do you intend to disseminate these findings internationally?

5. Track record statement

Corresponds to 2 and 9 in "Expectations Towards Research Projects"

This is where you describe your research contributions. Please list any articles or books you or members of your team have published, any visiting lectures you or they have delivered, any awards you or they have received, and any external funding you or they have obtained. Please also cite any relevant experience (i.e., experience that you believe will help in organizing the project) in organizing collaborative research projects or in applying the findings of research in society. List the contributions in reverse date order and number each item. State the name of the person concerned in each item and underline the name if the person is you (the Incubation Study applicant). You should also indicate whether each contribution was peer-reviewed.

6. Budget plan

Maximum: ¥500,000

Total travel expenses: ¥__

Travel			Subtotal	¥_____
Domestic travel / Overseas travel	From / to (time of travel)	Duration	Number*	Amount
e.g.) Domestic	Tokyo–Yoronto (July)	4 days / 3 nights	2	¥180,000
Honoraria			Subtotal	¥_____
Commodities			Subtotal	¥_____
Other			Subtotal	¥_____

Examples of expense items

Travel: Data collection, fieldwork, meetings, etc.

Honoraria: Fees for individuals who contribute to the project (NB: In principle, you may not employ anyone during the Incubation Study stage).

Commodities: Expendables (including software programs)

During the Incubation Study stage, RIHN does not subsidize fixtures and fittings (equipment with a purchase price of ¥100 thousand or more).

Other: Venue fees, printing, admin outsourcing, telecommunication, transport, and other relevant expenses that do not fall under the above categories.

* For “Number,” please indicate the total number of people traveling. For example, if two people are traveling, enter “2.”